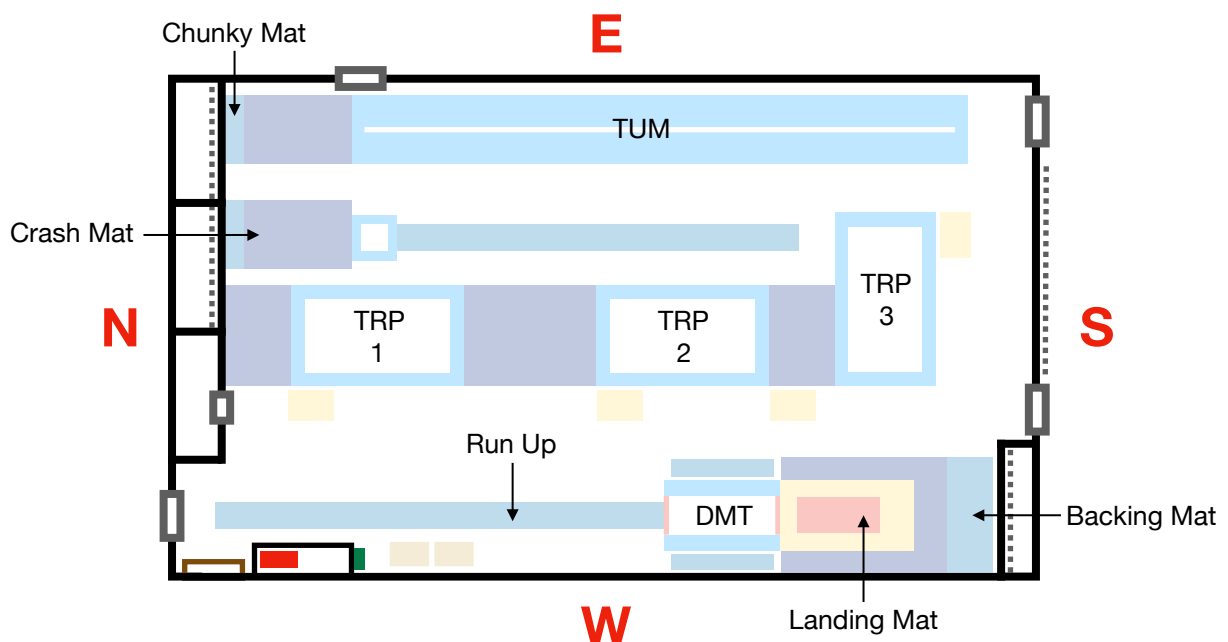


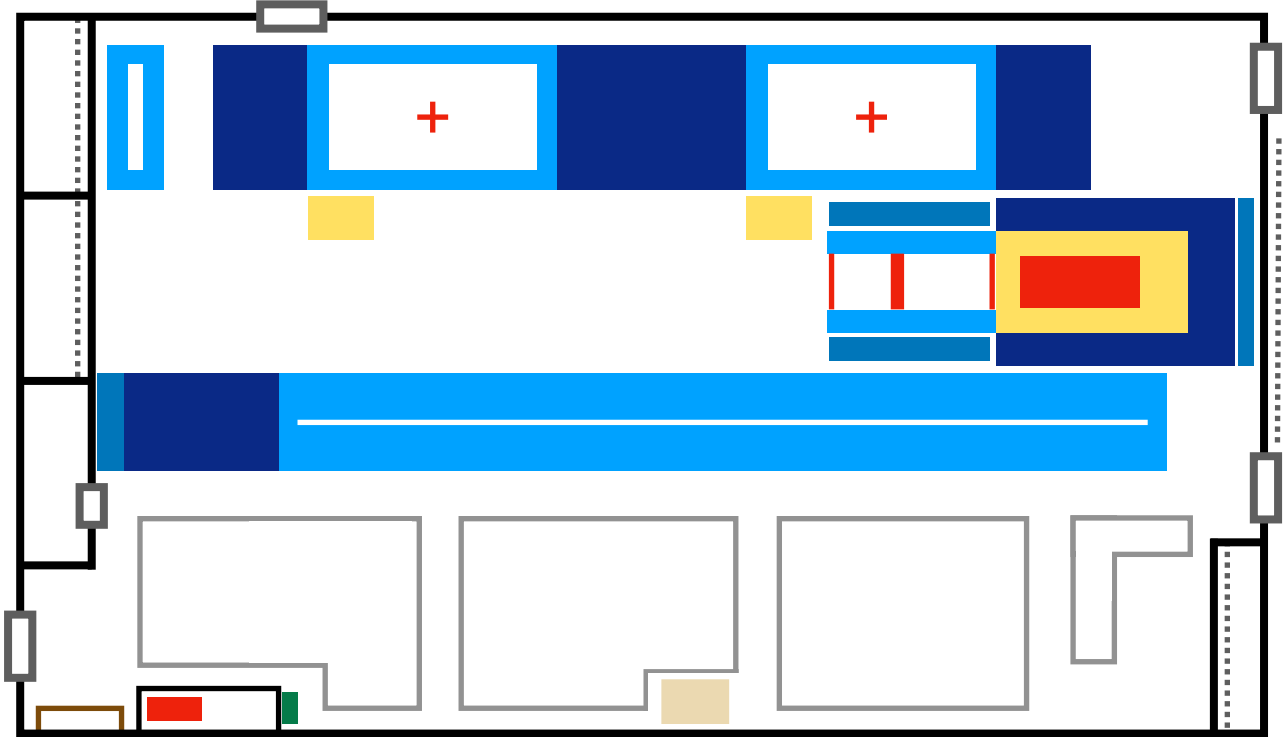
# SET UP INSTRUCTIONS

1. Number each floor mat using chalk. Wipe down all trampoline padding and flyaways with a damp cloth.
2. Move 2 yellow boxes, 1 crash mat and 1 chunky mat to the western wall. Move all other crash mats, boxes, soft play equipment, horses and tables into the community hall. Set aside the beam, a wedge and a small blue box in the community hall for the Kindy Gym display.
3. Retrieve 2 wheel sets from the office roof. Fold up and mount TRP 3.
4. Lift and place the TUM mat on top of TRP 1 and 2.
5. Strip all velcro and set aside on the DMT. Flip and roll all floor mats and run ups. Move mats #10 and #11 to the western wall. Move mats #1, #2, #3, #4 and #9a into the southeast corner. Move all other mats into the community hall and sweep the eastern side of the gym.
6. Push TRP 1 and 2 to the eastern wall. Check all supports are still in position. Roll TRP 3 into the northeast corner and sweep the western side of the gym.
7. Unroll mats #1, #2, #3 and #4 into place. Unroll mats #10 and #11 into place. Move mat #9a into place and vacuum mats.
8. Move the 2 yellow boxes, 1 crash mat and 1 chunky mat into place. Retrieve 1 small wooden table from the community hall and place against the western wall for the sound system. Collect chair stacks from the community hall and begin placing chairs in rows from the northern end. Shut the equipment store roller door and move the backing mat, landing mat, DMT and panel mats into place.
9. Collect trestle tables from the community hall and assemble as a reception area just inside the door. Place reserved seating cards on the front row of seating.

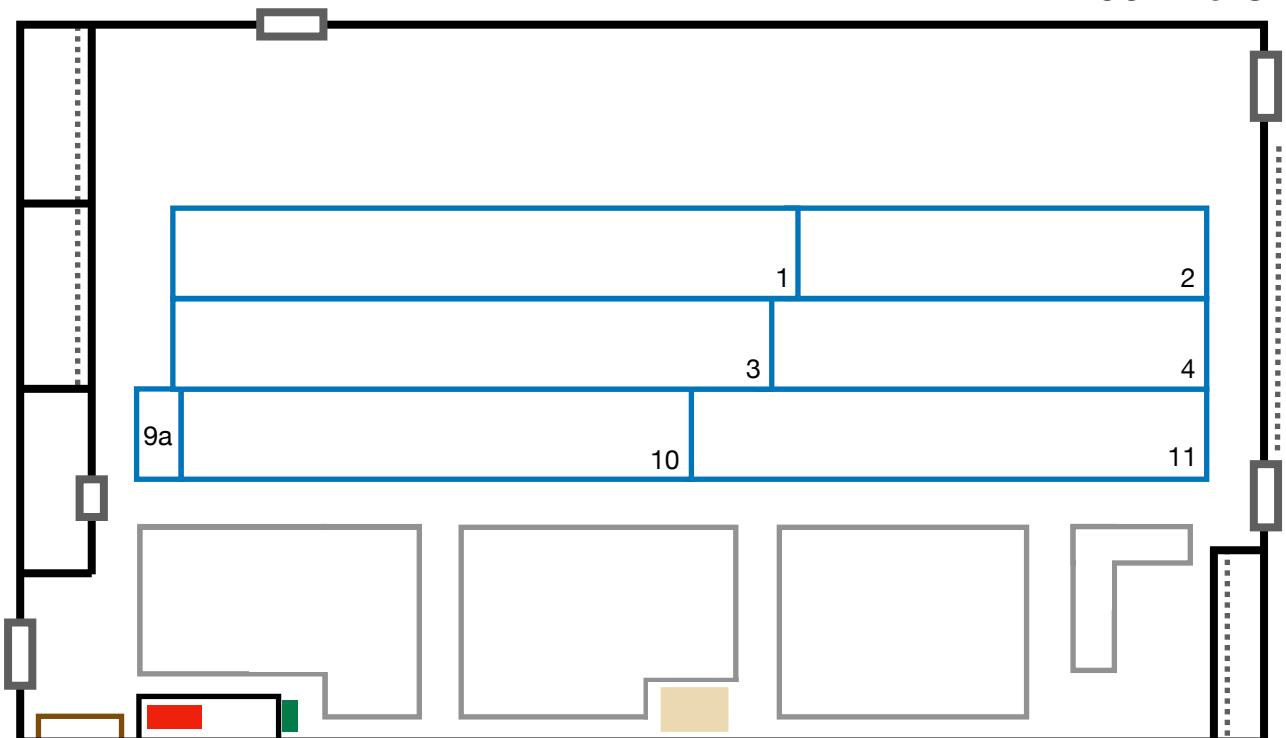


# DISPLAY DAY SET UP

Equipment

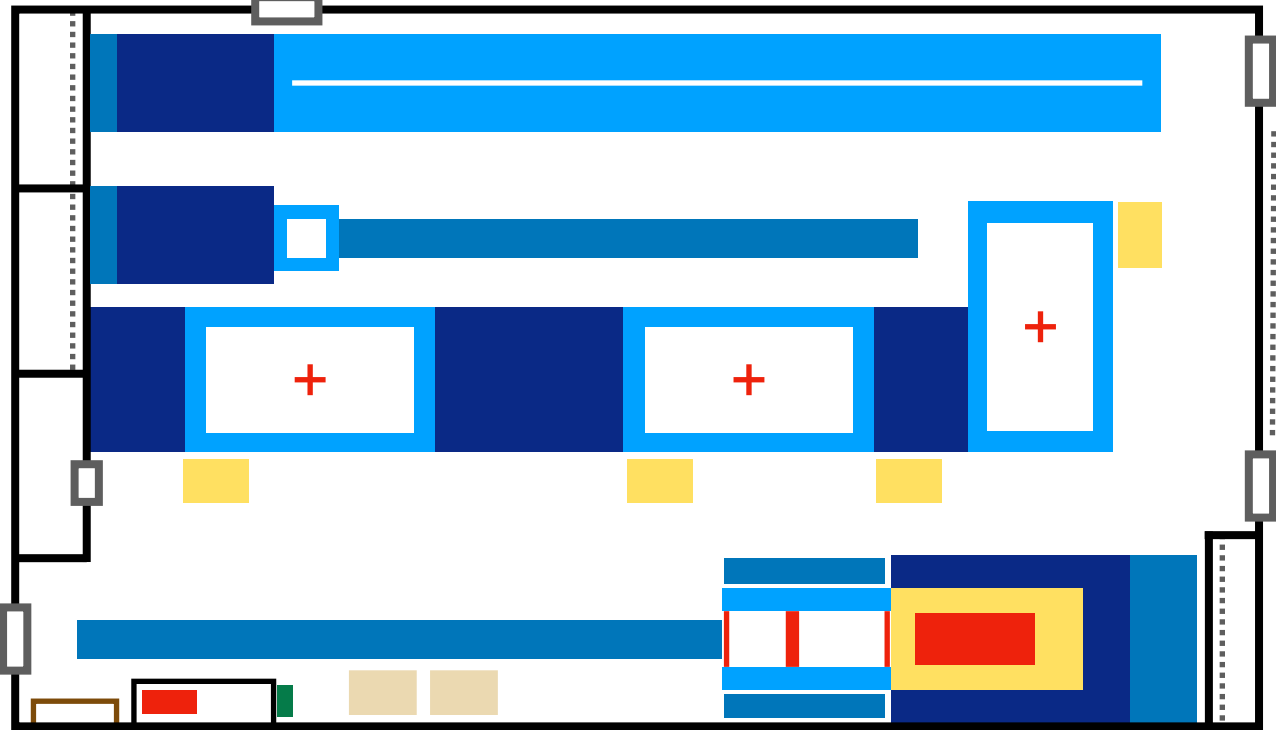


Floor Mats



# REGULAR SET UP

Equipment



Floor Mats

